

Saint Francis Xavier School  
School Advisory Committee Meeting Minutes  
August 21, 2024  
7:00 PM St. Francis School Library

Meeting called to order at 7:06PM by Kathy Coveyou

Members present: Adam Dobrowolski, Julie Plichta, Art Holszchu, Kathy Coveyou, Jason Fate, Tyler Swiss, Caroline Paulus, Amy Wilson, Tim LaGasse, Fr. Greg McCallum, Jayme Weir

Absent: Jason Fate, Art Holszchu, Tim LaGasse, Tyler Swiss, Jayme Weir

Adam Dobrowolski – Opening Prayer, Pledge of Allegiance

**NEXT MEETING: Wednesday, October 16th at 7:00 pm in the school Library.**

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of June 18, 2024		Minutes reviewed. Approved by Julie, 2nd by Amy W ● No discussion.	Minutes will be put on the website.	None
Communications -	Adam Dobrowolski	<ol style="list-style-type: none"><li>1. Penny Clemens is meeting about a new technology agreement.<ul style="list-style-type: none"><li>○ Separate agreement for Teachers/Staff</li><li>○ Separate agreement for Students/Parents</li></ul></li><li>● We are hoping to have the agreement by next week August 26th and then distributed to everyone.</li><li>● Chris McKenna will be zooming in at the Parent Commitment meeting.<ul style="list-style-type: none"><li>○ Hoping this helps promote good/safe internet use.</li></ul></li><li>2. Shared the letter about Jamie Oliver and her health</li><li>3. We received a letter (a thank you) from Sacred Heart in Maui, Hawaii<ol style="list-style-type: none"><li>a. SFX raised \$5,000</li></ol></li><li>4. Wells of Salvation- Water to Africa</li></ol>		Adam

Old Business a. Committee Updates 1) PTO		<ul style="list-style-type: none"> <li>PTO- Currently has \$3, 000 in the account.             <ul style="list-style-type: none"> <li>They are thinking about raising/purchasing new jerseys for the volleyball team.</li> </ul> </li> </ul>		Amy
2) Auction	Adam Dobrowolski	<ul style="list-style-type: none"> <li>Auction- Date of the Gala is booked for Saturday, May 31st</li> <li>Wade (Auctioneer) is \$4, 000 (price went up)             <ul style="list-style-type: none"> <li>No one is locked into any position right now.</li> <li>Leanne is taking on the raffle tickets again this year</li> </ul> </li> </ul>		Adam
Father's Report	Father McCallum	<ul style="list-style-type: none"> <li>No mass on September 25th.</li> <li>Father Mitch Roman is the new priest at Holy Childhood and will be doing one mass a month.             <ul style="list-style-type: none"> <li>His first mass will be on September 11th.</li> <li>Father believes he will be here every 2nd Wednesday of the month.</li> </ul> </li> </ul>		Father Greg
Principal's Report a. Finance	Adam	<ul style="list-style-type: none"> <li>Adam was explaining how the finance council wants to remove free tuition for staff members.             <ul style="list-style-type: none"> <li>There was no vote from the finance council</li> </ul> </li> <li>There is a Parish wide "pay freeze" for the 2024-2025             <ul style="list-style-type: none"> <li>Now we need to figure out staff wages for the future.</li> </ul> </li> <li>Current 2024-2025 budget 1.8 million</li> </ul>		Adam

		<ul style="list-style-type: none"> <li>○ Last year expenses was 1.9 million</li> <li>○ Revenue - 1.3 million</li> <li>● Collections are down , but slowly are coming up</li> <li>● Father is sending out a letter to Parishioners about contributing more to the church.</li> <li>● Julie mentioned fundraising for the church</li> <li>● 2024-2025 Fundraising budget- \$192,000</li> </ul>		
b. Building Updates	Adam Dobrowolski	<ul style="list-style-type: none"> <li>● Building updates \$70,750</li> <li>● Windows- restrooms &amp; 4th floor window film <ul style="list-style-type: none"> <li>○ 2022 Fund the Need = \$20,000 left- windows installed on 1st &amp; 3rd floor bathrooms. Blinds in the 2-day room and film on the 4th floor.</li> </ul> </li> <li>● Phones/PA system- phones installed -still finishing them up.</li> <li>● Surveillance cameras- These are still being worked on.</li> <li>● School sign- Stuart Signs <ul style="list-style-type: none"> <li>○ Waiting to get a permit from the city</li> </ul> </li> <li>● Staff Lounge- Renovations <ul style="list-style-type: none"> <li>○ Brittany Vidosh is working on the refurbishing with a new table/chairs</li> <li>○ Justin Roberts working on reclaimed cabinets</li> <li>○ A plumber was here to check out how to get running water to a sink in the teacher's lounge.</li> </ul> </li> <li>● Gym- Date requested (not a firm date) is during our spring break <ul style="list-style-type: none"> <li>○ It's a 2 week demolition. We could be 1 week without a gym</li> </ul> </li> </ul>		Adam Dobrowolski
c. Staff updates	Adam Dobrowolski	<ul style="list-style-type: none"> <li>● We lost a custodian, Spanish Teacher, Art Teacher, and Linda Beer (for just 1 year).</li> </ul>		Adam

d.building updates	Adam Dobrowolski	<ul style="list-style-type: none"> <li>● Possibly new computers for staff and student computers. <ul style="list-style-type: none"> <li>○ A foundation has donated 24 new computers (HP notebooks)</li> </ul> </li> </ul>		Adam Dobrowolski
e. Welcome Back Open House	Adam	<ul style="list-style-type: none"> <li>● PTO is providing popsicles. There will be a table outside</li> </ul>		
f . Parent commitment meeting	Adam	<ul style="list-style-type: none"> <li>● Fundraising</li> <li>● Parish/School financials</li> <li>● Possibly Brigid Coffey to speak at the meeting</li> <li>● Chris McKenna will be zooming into the meeting to talk about technology/internet safety for children</li> </ul>		
OTHER QUESTIONS/ COMMENTS:				

**NEXT MEETING: Wednesday, October 16th at 7pm in the library**

Father Closed with Prayer

Meeting adjourned 8:10 pm