

Saint Francis Xavier School
School Advisory Committee Meeting Minutes
April 24, 2024
7:00 PM St. Francis School Library

Meeting called to order at 7:00PM by Jason Fate

Members present: Adam Dobrowolski, Julie Plichta, Art Holszchu, Kathy Coveyou, Jason Fate, Tyler Swiss, Caroline Paulus, Amy Wilson, Tim LaGasse, Fr. Greg McCallum, Jayme Weir

Absent: 0

Guests: Chrissy Swiss, Tricia Robinson, Amy Flynn, Mike Heneka

Adam Dobrowolski, Jason Fate – Opening Prayer, Pledge of Allegiance

NEXT MEETING: Tuesday, June 18th at 7:00 pm in the school Library.

Agenda Item	Presenting Party	Info/Discussion	Subsequent Action Required	Responsible Party
Minutes of February 21st meeting		Minutes reviewed. Approved by Jason , 2 nd by Art <ul style="list-style-type: none">• No discussion.	Minutes will be put on the website.	None
Communications -	Adam Dobrowolski	<ul style="list-style-type: none">• The Biardi Grant has been renewed• Tuition assistance- Deadline coming in few weeks		Adam

Old Business a. Committee Updates 1) PTO		<ul style="list-style-type: none"> PTO- Currently has \$5,000 in account <ul style="list-style-type: none"> Mother-Son bowling coming up Teacher Appreciation week is in May 		Jayme
2) Auction	Adam Dobrowolski	<ul style="list-style-type: none"> We are hopeful to have a solid bidder for the Fund the Need <ul style="list-style-type: none"> It was suggested that maybe reaching out to the highest bidder from last year <ul style="list-style-type: none"> Maybe having one family start at that level bid Adam said that there are 6 teachers on the list to attend the Gala. He will do a last call email to all staff Update on Car Raffle- <ul style="list-style-type: none"> 60 tickets have been sold so far. There were 11 tickets sold at the Gypsy Farm night. The plan is to put the car on the corner for display for a week and then it will go to HolyChildhood 		Adam
Father's Report	Father McCallum	<ul style="list-style-type: none"> Manistee Catholic School is closing <ul style="list-style-type: none"> Poor financial decisions lead to the closure 		
Principal's Report a. Finance	Adam	<ul style="list-style-type: none"> There was no finance council in March. School revenue is higher \$959,743 Just shy of a million. Actual budget is \$789,000 		Adam

		<ul style="list-style-type: none"> • The school subsidy budget is \$411,756 but we are at \$347,000 		
b. Enrollment/ tuition rates	Adam Dobrowol ski	<ul style="list-style-type: none"> • There will be a \$150 increase at every level of tuition. • Enrollment projections for tuition <ul style="list-style-type: none"> ○ 23/24: \$732,000 ○ 24/25: \$812, 000 • We need to fundraise for tuition assistance • 229 family count projected for 2024-2025 		Adam Dobrowolski
c. Fund the Need	Adam Dobrowol ski	<ul style="list-style-type: none"> • \$20,000 left in the window budget (21/22) • The leftover will be used for: <ul style="list-style-type: none"> ○ Bathroom windows 1st & 3rd floor \$8,000-\$9,000 ○ Window tint on 4th floor ○ Prek would get window shading • 2023/2024 Gym Floor <ul style="list-style-type: none"> ○ Hardwood floor \$82,000 ○ Synthetic floor \$73,000 <ul style="list-style-type: none"> ■ 30 year warranty ■ 50 year expected life <ul style="list-style-type: none"> • Possibly look into grant writers for the floor ■ Approx 2 weeks demo and install 		Adam
d. Building Updates	Adam Dobrowol ski	<ul style="list-style-type: none"> • Cameras have been placed. New buzzer system on the church side with a camera. 		Adam Dobrowolski
e. Student Behavior	Adam Dobrowol ski	<ul style="list-style-type: none"> • The PPS (Petoskey Public School) document <ul style="list-style-type: none"> ○ This would replace what's in our handbook 		Adam Dobrowolski

		<ul style="list-style-type: none"> ○ Division between Elementary and Middle School ● Questions regarding Cellphones & Smart watches <ul style="list-style-type: none"> ○ PHS is having students turn in phones if they are caught with it. ● Computer usage: Parents want all coming usage or computers out (K-5) <ul style="list-style-type: none"> ○ It was suggested that research needs to be done with books in the library ○ Kiddle vs Google ● Technology policy for review <ul style="list-style-type: none"> ○ Suggested possibly a committee for this ○ Penny Clemens stated that the technology policy will be reviewed throughout the dioceses. 		
f. Science Night Recap	Adam Dobrowolski	<ul style="list-style-type: none"> ● It was a GREAT night!! ● Thinking a faith based/music/art one for next family night 		Adam
g. Parent Satisfaction Survey	Adam Dobrowolski	<ul style="list-style-type: none"> ● Church attendance better than other schools ● Concern with 2nd/8th grade on the playground at the same time ● 2nd/5th not knowing what the virtue of the month 		Adam
J. May Crowning May 15th	Adam Dobrowolski	<ul style="list-style-type: none"> ● Fill the crib <ul style="list-style-type: none"> ○ Donations will go towards the Pregnancy Care Center <ul style="list-style-type: none"> ■ Supplies like diapers, wipes, etc. 		
K. 8th grade graduation June 6, 2024 @6pm	Adam Dobrowolski	<ul style="list-style-type: none"> ● 7th grade families to host the reception. <ul style="list-style-type: none"> ○ They will provide everything for the 8th grade graduation. 		
OTHER QUESTIONS/ COMMENTS:		<ul style="list-style-type: none"> ● Religion teacher position posed on the Diocesan website ● Question regarding Grants: <ul style="list-style-type: none"> ○ Penny helped answer questions regarding grants and guidelines 		

		<ul style="list-style-type: none"> ○ Need to follow certain guidelines <ul style="list-style-type: none"> ■ Religious lawyers and personal go over the fine print of the government ● Question about why middle school has recess <ul style="list-style-type: none"> ○ Recess for the middle school is a tradition for Catholic School ● How many parents responded to the survey? <ul style="list-style-type: none"> ○ 80 ● Question about how we are following up with parent surveys ● Open House in August ● What can SAC do to support Penny? 		
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NEXT MEETING: Tuesday June 18th, at 7:00 pm in the school Library.

Father Closed with Prayer

Meeting adjourned at 9:10pm